

RECORD BOOKS ARE NOW
CAREER PORTFOLIOS
BY TORI BRACHT

WHY DID I DO A RECORD BOOK IN THE FIRST PLACE?

I love to take trips and I was compelled to do this project by the idea of being chosen to be a part of the National 4-H Congress in Washington DC. It was also a great way to document my experiences and achievements in various 4-H projects and also non4-H projects

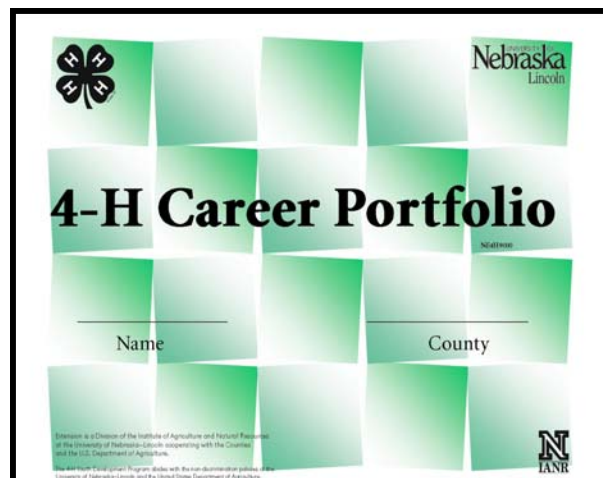
Keeping an updated Record Book helps for building a résumé when applying for a scholarship, a job, and eventually I will use it to apply for college

One thing that is nice about doing a record book is that it is not submitted with all the rest of my projects at county fair but is submitted during December or January so if I do get behind then I can catch up after the rush of preparing for fair

WHAT I HAVE LEARNED

One of the main things that I have learned is to NOT procrastinate!!!! It is much easier to do a little at a time so it doesn't all pile up, you remember what you learned, and the processes of your projects in detail

I also learned the hard way to save periodically so as to not loose your work; also save a blank one in case you accidentally delete something that should not have been deleted



SEE THE BACK FOR SPECIAL TIPS AND HINTS FROM TORI



TIPS AND HINTS

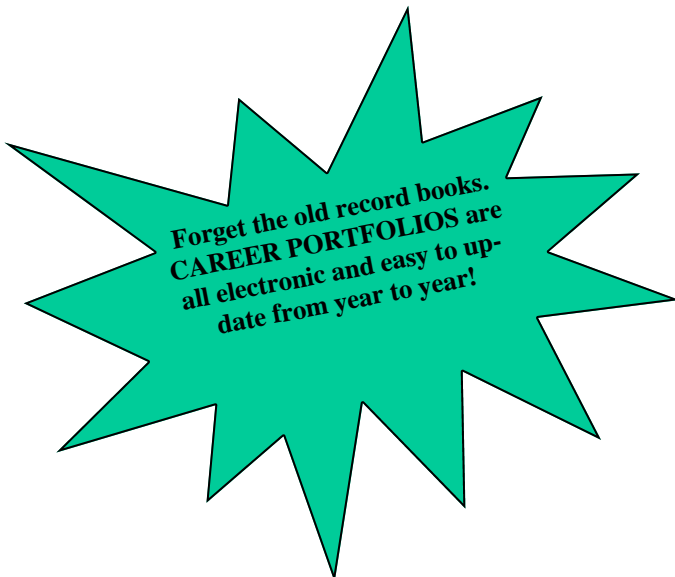
When taking photos of your projects (especially action photos), organize them according to the project for easy access when adding pictures for your record book

Do a little at a time so it doesn't pile up

Keep project tags so you can use them to record the class and divisions of each project you record

On all ribbons put your name, the date, and a description of the project
Its helpful to start out in your first year of 4-H so you don't have to go back a few years and try to remember what you did

Label the color of the ribbons you have earned



Check it out on-line at:
<http://4h.unl.edu/programs/careerportfolio/careerindex.htm>